



Student BYOD Charter

Maleny State High School

Version 8.0

Learning For Living

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What is BYOD?

Bring Your Own Device (BYOD) is a new initiative supporting the delivery of a one-to-one device program. It is a term used to describe a digital device ownership model where students or staff use their personally-owned laptop or tablet devices to access the department's information and communication technology (ICT) network. While they remain personal devices, "BYODs" are to be used exclusively for educational purposes while at school.

Access to the department's ICT network is facilitated by the school based technician, provided the device meets the minimum standards outlined in this charter. These standards cover hardware requirements, software requirements and integrity of the device.

Maleny State High School has chosen to support the implementation of a BYOD model because:

- BYOD recognises the demand for seamless movement between school and home
- Our BYOD program assists students to improve their learning outcomes in a contemporary educational setting
- Assisting students to become responsible digital citizens enhances the teaching learning process and achievement of student outcomes, as well as the skills and experiences that will prepare them for their future studies and careers.

The school's BYOD program supports personally-owned mobile devices in terms of access to:

- Basic printing
- Internet
- File access and storage
- Support to connect devices to the school network.

However, the school's BYOD program does not support personally-owned mobile devices in regard to:

- Technical support
- Charging of devices at school
- Security, integrity, insurance and maintenance of private network accounts

Minimum device specification requirements

Below are the minimum specifications for BYO devices. Devices that do not meet these criteria will not be able to be connected to our network, or will provide performance inadequate for school.

BYOD Specifications	
	Minimum
Operating System	Windows 11 (S Mode Disabled), MacOS 10.15+, iPadOS 15+
Memory	8GB RAM
Storage	Solid State Storage (SSD) is highly recommended, machines without this will generally be too old for use at school - 128GB or higher
Permissions	Administrator privileges on student device accounts are required Microsoft Family and similar programs may need to be disabled
Software	Windows built in antivirus is recommended. Paid/third party antivirus may need to be disabled to allow connection to the school network. Microsoft Office is a requirement for all student devices. It can be downloaded for free when students use their school email/password to sign into: Office.com
Design/Media/DigiTech Classes	Students enrolled in classes that make use of demanding software will require more powerful devices to adequately run such programs
Older Devices	For older devices, a minimum 8 th generation Intel i3 or a recent AMD FX processor (or equivalent) is required. Devices with hard drives may need to be of a higher specification.

Please contact IT support via email with any questions or queries at:

ITsupport@malenyshs.eq.edu.au

Further Requirements

Windows 11 S Mode

Many new devices will come with Windows activated in "S Mode". Student BYO Devices are required to disable this so that they can access applications and printers that are managed by the school.

S Mode will only allow programs to be installed on the device that are downloaded through the Microsoft Store. More information can be found about this on Microsoft's website.

Data integrity and back-ups

Students must ensure they have a process of backing up data securely. OneDrive is a cloud storage and backup solution that is provided to students at no cost as part of the Microsoft Office suite.

Frequently Asked Questions

Is there a cost to use our BYOD network?

No, there is **no cost** as of 2021. For students to have access to the BYOD network, parents/guardians must read the BYOD Charter and sign the BYOD Responsible Use Agreement included with enrolment packages/subject selection packages each year.

Do I need to purchase Microsoft Office?

No, the Department of Education provides a fully paid version of Microsoft Office 365 to all students. More information on that can be found on the school website or please call the school.

My device has been damaged at school, who is responsible?

The school does not provide any ICT services beyond the connecting of devices. Any damage (intentional or otherwise) is a behaviour management issue and will involve the school and parents. Parents are highly encouraged to purchase insurance or Accidental Damage Policies through your IT supplier.

Can a BYOD be charged at school?

The school does not allow students to charge devices, this is due to the trip hazard and potential fire/electrical risk from a charger being plugged in. Chargers may be confiscated if found in use.

What is involved in connecting a BYOD to the school network?

Once you have signed and submitted your BYOD Responsible Use Agreement, you will have access to begin the BYOD "on-boarding" process. Student devices can then be connected at home using the instructions available on our school website and also on the student portal (student access only).

My BYOD meets the requirements but still does not connect, why is that?

Although very rare, there are devices that have trouble either connecting or maintaining the connection to the school network. This may be caused by third party software, corrupt software or VPN software. The school based technician may suggest uninstalling software to resolve the issue.

Acceptable Personal Device Use

Upon enrolment in a Queensland Government school, parental or caregiver permission is sought to give the student(s) access to the internet, based upon the policy contained within the Acceptable Use of the Department's Information, Communication and Technology (ICT) Network and Systems. Our ICT Acceptable Use Policy is included within each year level's enrolment package and must be signed and agreed to in conjunction with this BYOD Charter. This policy also forms part of this Student Laptop Charter. The acceptable-use conditions apply to the use of the device and internet both on and off the school grounds. Communication through internet and online communication services must also comply with the department's Code of School Behaviour, the ICT Acceptable Use Policy and the Responsible Behaviour Plan available on the school website.

Parents, caregivers and students are encouraged to read the department's Cybersafety and Cyberbullying guide for parents and caregivers. <http://behaviour.education.qld.gov.au/SiteCollectionDocuments/cybersafety/cyberbullying-cybersafetyprintfriendlyguide.pdf>

The school reserves the right to restrict/remove access of personally owned mobile devices to the intranet, internet, email or other network facilities to ensure the integrity and security of the network and to provide a safe working and learning environment for all network users. The misuse of personally owned mobile devices may result in disciplinary action which includes, but is not limited to, the withdrawal of access to school supplied services and/or device.

Responsible use of BYOD

Responsibilities of stakeholders involved in the BYOD program:

School

- Onboarding to the network
- Internet filtering (when connected via the school's computer network)
- Relevant technical support
- Printing facilities
- Some school-supplied software e.g. Adobe, Microsoft Office 365

Student

- Participation in onboarding (connection) process.
- Acknowledgement that core purpose of device at school is for educational purposes
- Care of device
- Appropriate digital citizenship and online safety (for more details, see Australian Governments Office of the eSafety Commission)
- Security and password protection — password must be difficult enough so as not to be guessed by other users and is to be kept private by the student and not divulged to other individuals (e.g. a student should not share their username and password with fellow students)
- Maintaining a current back-up of data
- Responsible charging of device
- Abiding by intellectual property and copyright laws (including software/media piracy)
- Ensuring personal login account will not be shared with another student, and device will not be shared with another student for any reason.
- Understanding and signing the BYOD Charter Agreement.

Parents and caregivers

- Acknowledgement that core purpose of device at school is for educational purposes
- Internet filtering (when not connected to the school's network)
- Encourage and support appropriate digital citizenship and cybersafety with students (for more details, see ACMA CyberSmart)
- Adequate device for student use at school (see minimum device specifications)
- Required software, including sufficient anti-virus software
- Protective backpack or case for the device
- Adequate warranty and insurance of the device
- Understanding and signing the BYOD Charter Agreement.



Maleny State High School BYOD Responsible Use Agreement

Please note, this form is to be signed and returned each year to maintain device connection.

The following is to be read and completed by both the STUDENT and PARENT/CAREGIVER:

- I have read and understood the BYOD Student Charter
- I have read and understood the school Student Code of Conduct
- I agree to abide by the guidelines outlined by both documents.
- I am aware that non-compliance or irresponsible behaviour, as per the intent of the Student Code of Conduct, will result in consequences relative to the behaviour.

Student's name: Year:
(Please print)

School Logon Username:
(Example: jsmit222)

Student's signature: Date: / /

Parent's/Caregiver's name:
(Please print)

Parent's/caregiver's signature: Date: / /